

# Collins Lake Community Club

## Board of Directors Meeting Minutes

### March 16th, 2025

**Call to Order:** The Collins Lake Community Club Board of Directors meeting was held on Sunday, March 16th, at 1:03 pm at the North Mason Timberland Library.

**Attendees:** Present; Ben Flanig, Loren Chilson, Katie Matteson and Lisa Hoey. Absent Diana Snow. Debi Birch and Shaela Wall. Four visitors were present.

#### **Secretary Report:**

B Flanig motioned to "Accept the March special Board of Directors minutes as presented" and was seconded by L Hoey. Motion passed unanimously

B Flanig motioned to "Accept the November Board of Director minutes as presented" and was seconded by L Hoey. Motion passed unanimously.

#### **Treasurer's Report:**

The Treasurer was absent and provided a written report.

1. Aged HOA accounts are \$49,831 which is a reduction from November 2024. 9 Accounts are in collections with Liens applied to all accounts over 90 days delinquent. No Board action required or taken.
2. Water accounts in the arrears total \$19,530 which is a significant increase from November 2024. Accounts are being locked and notices being sent per CLCC process by NWS. No Board action required or taken.

#### **Water Report:**

L Chilson briefed the board on November 24-April 25 usage and the required use of our onsite generators to support uninterrupted water operations due to out of tolerance power for PUD3. PUD3 cannot adjust power on the distribution system to alleviate tripping off our electric motors.

Discussion regarding equipment upgrades and repairs due to storm damage. We will be obtaining estimates for dangerous tree removal and additional equipment to better regulate the voltage to our system.

#### **Old Business:**

- 1) Website Updates - Estimate website being updated early April.

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**New Business:**

- 1) Members briefed the board on ongoing efforts to work with law enforcement to better serve the community. Discussion covered several recent incidents with an option to have the Sheriff address the community at the Annual Meeting regarding positive support actions and establishment of a neighborhood watch program. If you see suspicious activity please call 911 or the non emergency number as appropriate.
- 2) Documentation of 1/23/25 eVote:  
Motion made by B Flanig to "Remove Members Who Failed to Comply with CTA" and was seconded by S Wall and passed unanimously (7 for, 0 Against).  
  
Members who were removed were offered the opportunity to return to the Board should they complete the steps to comply with CTA reporting and thanked for their support of the community.
- 3) Short discussion regarding the 25/26 budget. HOA-CS did not have the draft ready but we expect to have it in time to support the next Board of Directors meeting. This supports the mailing requirements for our annual meeting.
- 4) During a discussion of the current Secretary vacancy one of the visitors volunteered to fill the Secretary vacancy.  
B Flanig made a motion to "Induct Sophia Potz to the CLCC Board of Directors as the Secretary" and was seconded by L Hoey, motion passed unanimously. New Board makeup will be formalized at the next normal Board of Directors meeting.
- 5) Greg Eklund, our Attorney, has retired recently and we will be exploring a relationship with his recommended new Attorney.
- 6) Collins Lake Community Club insurance policy was renewed last month.

The next Board of Directors meeting will be April 6th, 2025, at the North Mason Timberland Library.

The meeting adjourned at 2:01 pm. Motioned by L Hoey and seconded by L Chilson. Motion passed unanimously.